



The Rise School – Careers and Work Related Learning Policy

Rational

The Rise school careers and work related programme provides our pupils with the support they need to plan and manage their transition from Year 11. It is designed to meet the varied and different needs of our pupils. It is supportive of our pupil's abilities, strengths and skills.

Context

Our year 11's will either transition into our 6th form provision or seek an alternative provision. In addition, we will have a number of Year 11 students joining our 6th form provision from other centres. At each point when we deal with 'leavers' we ensure that appropriate advice and guidance is available.

The Rise School is committed to providing all pupils in year 7 – 14 with a careers programme which is embedding into the curriculum and includes a variety of enrichment activities.

Aims

To ensure that all the Rise year 11 pupils have a smooth transition into a post-16 provision that meets their needs.

To ensure that all Sixth Form pupils have secured a suite of academic qualifications and social skills and attributes that enable them to transition from the Sixth Form to employment, training, further or higher education.

Objectives

To ensure that pupils:

- Develops the social skills and attributes necessary for success in adult and working life
- Are aware of the range of opportunities which are realistically available to them in continued education
- Are equipped with the necessary decision making skills to manage transition
- Wherever possible leave the school to enter employment, further education, or training
- Experiment a culture of high aspirations, equality, or opportunity, in which diversity is celebrated and stereotypes are challenged.
- Receive assistance and guidance to reach their potential

Roles and Responsibilities

All staff contribute to the implementation of this policy through their role as tutors and subject specialists.

Provision

The Rise Careers and Work-Related Learning Programme 2021 - 2022

Generic	
Year 7 – 13	<ul style="list-style-type: none"> • Travel training where needed

Specific to Year Group	
Year 7	<ul style="list-style-type: none"> • PSHE lessons – Economic and Financial capability (pocket money & budgeting, World of work – skills & qualities, being a consumer)
Year 8	<ul style="list-style-type: none"> • PSHE lessons – Economic and Financial capability (interpersonal skills, money management, bank accounts, employment and unemployment)
Year 9	<ul style="list-style-type: none"> • PSHE lessons – Economic and Financial capability (world of work, interpersonal skills, employment and unemployment, consumer, banking and ways of saving) • Enterprise Day
Year 10	<ul style="list-style-type: none"> • PSHE lessons – Economic and Financial capability (World of work – careers, budgeting, personal finance & debt, bank accounts and saving, planning a budget, work & social media) • Rise Active Citizens – enterprise and making a business plan • Duke of Edinburgh Award - Volunteering- Includes a volunteering element of pupils choice. This year this will be done through the WE programme (WE Charity is an international charity and educational partner) with supporting classroom based session (boys identify an area of local need and come up with an action plan then volunteer in this industry). • Behind the scenes (Heathrow Airport) • Enterprise Day
Year 11	<ul style="list-style-type: none"> • EHCP transition Reviews are carried out with the support of Local Authorities and careers advisors • PSHE lessons – (World of work – careers, CV writing, job interviews, borrowing money debit, credit cards, budgeting, paid work) • Sparks – virtual CV workshop • Sparks – Virtual Interview workshop • Sparks – Virtual interviews with business leaders • Visits to The Rise 6th form • Induction day at The Rise 6th form <p>Work experience Preparation –</p> <ul style="list-style-type: none"> • Sparks rep to meet parents • Sparks rep to meet students • Interview skills • Tree Theatre Workshop • Industry insight day • Work experience
Year 12	<ul style="list-style-type: none"> • West London Internship Fair • Spark Interview Practice January • WT Aspire event

	<ul style="list-style-type: none"> • Work experience – 2 weeks • BTEC Employability – Level 2 - 2 year course • LiBF - Finance – Level 2 – 2 year course • Peer Mentoring Programme • Transition Information Evening with Jo Salsbury (Solicitor, Learning and family support manager)
Year 13/14	<ul style="list-style-type: none"> • EHCP transition Reviews for are carried out with the support of Local Authorities and careers advisors • West London Internship Fair • Job Fair • Spark Interview Practice • WT Aspire event • BTEC Workskills – Level 2 – 2 year course • BTEC Finance – Level 2 – 1 year course • Peer Mentoring Programme • Transition Information Evening with Jo Salsbury (Solicitor, Learning and family support manager) • Explore opportunities for internship e.g. Civil Service • Once-a-week work experience placement • Transition support (weekly) • Sessions with Charlotte Kupper & Corinne Guerin (careers advisers) • Session with Amazing Apprenticeships • TFL Apprenticeship talk • Supported Internship Talk (Whittington Hospital) • Contacted other educational institutions (further study at Level 4) • Made a LinkedIn account
6 th form students transitioning onto next steps	<ul style="list-style-type: none"> • Personalised Career guidance and support in place for all 6th leavers • EHCP transition Reviews for are carried out with the support of Local Authorities and careers advisors (March) • Liaise with Parents and Students • Liaise with Local Authorities • Transition Information Evening with Jo Salsbury (Solicitor, Learning and family support manager) • Support with Applications to Summer internships • Support with UCAS applications <p>Where relevant:</p> <ul style="list-style-type: none"> • Attend UCAS workshop – so that the process is understood • Receive information on University taster days • Mentoring through the university application process

Action Plan

Action	Timeframe
Continue to develop the Careers programme in line with the eight Gatsby benchmarks for ensuring best practice and to meet the requirement of the Department for Education's statutory guidance 2018. The Gatsby Benchmarks <ol style="list-style-type: none"> 1. A stable careers programme 2. Learning from career and labour market information 	

<ul style="list-style-type: none"> 3. Addressing the needs of each student 4. Linking curriculum learning to careers 5. Encounters with employers and employees 6. Experience of work places 7. Encounters with further and higher education 8. Personal guidance. 	
<p>Explore the resources – BeReady - Curriculum and implement where appropriate</p>	
<p>Investigate the Step up booklets for use during tutor time</p>	
<p>Year 11 – EHCPs - Liaise closely with Margaret Leader Senior Careers Adviser for Hounslow</p>	