



The Rise School – Careers and Work Related Learning Policy

Rational

The Rise school careers and work related programme provides our pupils with the support they need to plan and manage their transition from Year 11. It is designed to meet the varied and different needs of our pupils. It is supportive of our pupil's abilities, strengths and skills.

Context

Our year 11's will either transition into our 6th form provision or seek an alternative provision. In addition, we will have a number of Year 11 students joining our 6th form provision from other centres. At each point when we deal with 'leavers' we ensure that appropriate advice and guidance is available.

The Rise School is committed to providing all pupils in year 7 – 14 with a careers programme which is embedding into the curriculum and includes a variety of enrichment activities.

Aims

To ensure that all the Rise year 11 pupils have a smooth transition into a post-16 provision that meets their needs.

To ensure that all Sixth Form pupils have secured a suite of academic qualifications and social skills and attributes that enable them to transition from the Sixth Form to employment, training, further or higher education.

Objectives

To ensure that pupils:

- Develops the social skills and attributes necessary for success in adult and working life
- Are aware of the range of opportunities which are realistically available to them in continued education
- Are equipped with the necessary decision making skills to manage transition
- Wherever possible leave the school to enter employment, further education, or training
- Experiment a culture of high aspirations, equality, or opportunity, in which diversity is celebrated and stereotypes are challenged.
- Receive assistance and guidance to reach their potential

Roles and Responsibilities

All staff contribute to the implementation of this policy through their role as tutors and subject specialists.

Provision

The Rise Careers and Work-Related Learning Programme 2020-2021

Generic	
Year 7 – 13	<ul style="list-style-type: none"> • Travel training where needed

Specific to Year Group	
Year 7	<ul style="list-style-type: none"> • PSHE lessons – Economic and Financial capability (pocket money & budgeting, World of work – skills & qualities, being a consumer)
Year 8	<ul style="list-style-type: none"> • PSHE lessons – Economic and Financial capability (interpersonal skills, money management, bank accounts, employment and unemployment)
Year 9	<ul style="list-style-type: none"> • PSHE lessons – Economic and Financial capability (world of work, interpersonal skills, employment and unemployment, consumer, banking and ways of saving) • Enterprise Day (TBC)
Year 10	<ul style="list-style-type: none"> • PSHE lessons – Economic and Financial capability (World of work – careers, budgeting, personal finance & debt, bank accounts and saving, planning a budget, work & social media) • Rise Active Citizens – enterprise and making a business plan • Duke of Edinburgh Award - Volunteering- Includes a volunteering element of pupils choice. This year this will be done through the WE programme (WE Charity is an international charity and educational partner) with supporting classroom based session (boys identify an area of local need and come up with an action plan then volunteer in this industry). (TBC) • Behind the scenes (Heathrow Airport) (TBC) • Enterprise Day (TBC)
Year 11	<ul style="list-style-type: none"> • EHCP transition Reviews are carried out with the support of Local Authorities and careers advisors (May 2021) • PSHE lessons – (World of work – careers, CV writing, job interviews, borrowing money debit, credit cards, budgeting, paid work) • Sparks – virtual CV workshop 30th November 2020 • Sparks – Virtual Interview workshop 1st December 2020 • Sparks – Virtual interviews with business leaders 4th December 2020 • Visits to The Rise 6th form – May/-June/July 2021 • Induction day at The Rise 6th form 7th July 2021 <p>Work experience Preparation – June/July 2021</p> <ul style="list-style-type: none"> • Sparks rep to meet parents - TBC • Sparks rep to meet students - TBC • Interview skills - TBC • Tree Theatre Workshop - TBC • Industry insight day - TBC • Work experience - TBC
Year 12	<ul style="list-style-type: none"> • West London Internship Fair TBC • Spark Interview Practice January TBC • WT Aspire event TBC • Work experience – 2 weeks • BTEC Employability – Level 2 - 2 year course

	<ul style="list-style-type: none"> • LIBF - Finance – Level 2 – 2 year course • Peer Mentoring Programme • Transition Information Evening with Jo Salsbury (Solicitor, Learning and family support manager) May 2021
Year 13/14	<ul style="list-style-type: none"> • EHCP transition Reviews for are carried out with the support of Local Authorities and careers advisors (Oct-Nov 2021) • West London Internship Fair – Nov 2019 • Job Fair- Oct 2021 • Spark Interview Practice - TBC • WT Aspire event - TBC • BTEC Workskills – Level 2 – 2 year course – (Complete in May 2021) • BTEC Finance – Level 2 – 1 year course – (8 students successfully completed the course in May 2020) • Peer Mentoring Programme • Transition Information Evening with Jo Salsbury (Solicitor, Learning and family support manager) May 2021 • Explore opportunities for internships Summer 2021 e.g. Civil Service • Once-a-week work experience placement • Transition support (weekly) • Sessions with Charlotte Kupper & Corinne Guerin (careers advisers) • Session with Amazing Apprenticeships (Dec 2020) • TFL Apprenticeship talk (Feb 2021) • Supported Internship Talk (Whittington Hospital- Apr 2021) • Contacted other educational institutions (further study at Level 4) • Made a LinkedIn account
6 th form students transitioning onto next steps	<ul style="list-style-type: none"> • EHCP transition Reviews for are carried out with the support of Local Authorities and careers advisors (March 2021) • Liaise with Parents and Students • Liaise with Local Authorities • Transition Information Evening with Jo Salsbury (Solicitor, Learning and family support manager) May 2021 • Support with Applications to Summer internships • Support with UCAS applications <p>Where relevant:</p> <ul style="list-style-type: none"> • Attend UCAS workshop – so that the process is understood • Receive information on University taster days • Mentoring through the university application process

Action Plan – Autumn 2020

Action	Timeframe
Continue to develop the Careers programme in line with the eight Gatsby benchmarks for ensuring best practice and to meet the requirement of the Department for Education's statutory guidance 2018. The Gatsby Benchmarks <ol style="list-style-type: none"> 1. A stable careers programme 2. Learning from career and labour market information 3. Addressing the needs of each student 4. Linking curriculum learning to careers 5. Encounters with employers and employees 6. Experience of work places 7. Encounters with further and higher education 	Dec 2020

8. Personal guidance.	
Explore the resources – BeReady - Curriculum and implement where appropriate	September 2020 - in progress.
Investigate the Step up booklets for use during tutor time	September 2020 – in progress
Year 11 – EHCPs - Liaise closely with Margaret Leader Senior Careers Adviser for Hounslow	March 2020