

## The Rise Sixth Form – Curriculum, Teaching, Learning and Assessment Policy

This Policy should be read alongside:

- 116c(1) The Rise School – Curriculum, Teaching, Learning and Assessment Policy
- 119c Remote/Blended Learning Policy

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#### 1. Introduction

The Rise Sixth Form works in partnership with West Thames College to offer students the best of both worlds. Being co-located means that our students are able to access the wide variety of courses at West Thames College and attend lessons in their chosen course alongside students from the college.

At the Rise Sixth Form we have a robust and purposeful wraparound curriculum that provides our students with academic and social and emotional skills. Our wraparound curriculum includes Level 2 BTECs, a Level 2 London Institute of Banking and Finance (LiBF) course, and a bespoke study skills course.

#### 2. West Thames College Courses

All Rise Sixth Form students must be enrolled onto a course at West Thames College. The full range of courses are available if students have met the entrance requirements which are set by West Thames College.

For details of West Thames College’s curriculum offer please see [West Thames College Online Prospectus](#).

#### 3. Wrap around curriculum

In addition to the course provided by West Thames College, The Rise delivers a “wrap around curriculum” of additional courses that will contribute to their quality of life and support their transition to adulthood.

	Course	Length
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1. BTEC Level 2	Pearson Edexcel level 2 Award (foundation learning 4-7):2 Personal and Social Development (QCF)	1 year
2. BTEC Level 2	Pearson Edexcel level 2 Award (foundation learning 4-7):2 Workskills (QCF)	2 Year
3. LIBF	The London Institute of Banking & Finance's Financial Capability qualifications LIBF - Certificate in Financial Education (CeFE) 2020/22.	1 year

#### 4. English and Maths GCSE or equivalency tests

All pupils who join The Rise Sixth Form and who do not have English Grade 4 or above or Functional Skills Level 2 must sit/re-sit their IGCSE English exam.

All pupils who join The Rise Sixth Form and who have not achieved English Grade 4 or above or Functional Skills Level 2 must retake their Functional Skills maths exam.

Additional Maths functional skills and IGCSE English lessons will be timetabled to prepare pupils for these resits. Throughout the year pupils will be regularly assessed for their suitability to take Maths functional skills exams and when deemed ready pupils will be given an opportunity to sit these external assessments.

Students have two opportunities to re-sit their IGCSE English exams in November and May, teachers will assess their suitability and decided when students will be entered. If pupils do not pass their English or Maths exams in year 12, they will be entered in the subsequent years, whilst in the Sixth Form.

#### 5. Tracking of Student Progress

In order to ensure that all students are on track to complete their courses both at the West Thames College and their wrap around courses staff complete tracking sheets. These tracking sheets are updated weekly by TAs supporting students in their West Thames course lessons. The tracking sheets for the wrap around curriculum are completed by The Rise teachers. The work produced is checked to ensure it meets the criteria set out by the awarding bodies. These tracking sheets are closely monitored by the Head of Sixth Form. Where students are not track, the Head of 6<sup>th</sup> form puts in appropriate intervention.

#### 6. Feedback

The Rise promotes the importance of regular feedback to help the students make progress and complete the assignments so that they meet the necessary criteria. This can take many forms including:

- Direct verbal 1:1 feedback from teachers and teaching assistants;
- Feedback given to students from their teachers via the teaching assistants;
- Comments added to students' work;
- Exemplar work shared with the class.

#### 7. Assessment

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Students' work is regularly assessed to ensure that it meets the criteria required for each qualification. In addition, some of the West Thames college courses have an examination element. Pupils are prepared for these examinations and given sufficient time and support to enable them to prepare for them. This includes the appropriate exam concessions. All courses operate with in the course regulations issued by the exam boards.

Assessment decisions are recorded and documented accurately and systematically, and internal quality assurance and verification procedures are followed. The assessment decisions are shared with students.

1. Pearsons Edexcel Level 2 – Personal and Social Development Award consists of 5 units. All 5 units must be completed and all criteria for each unit met. Students are awarded a pass or fail.
2. Pearsons Edexcel Level 2 – Workskills Award consists of 6 units. All 6 units must be completed and all criteria for each unit met. Students are awarded a pass or fail.
3. The LIBF (London Institute of Banking and Finance Capability qualification consists of 3 external assessments, completed on-line. Students are awarded a pass or fail.

## **8. Reporting**

Students and their families are kept updated on their progress through weekly home communication emails. Where there are concerns about a student's progress this is raised with students and their parents in a timely manner so that the appropriate intervention can be put in place.

There are two West Thames parents evening where parents and students are given detailed updates on student progress in October and March. In addition to this The Rise Sixth Form we also have two Parents Evenings in October and May.

West Thames staff provide the Head of Sixth Form with a weekly progress report. Staff in the 6<sup>th</sup> form update a progress tracker to show the progress the students are making towards completing not only their college course but also the wrap around curriculum.

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