

## Complaint Form

This form may be used to support people to make a complaint. Under the Equality Act 2010, we will accept complaints via other means according to your communication preferences due to disability or learning difficulties.

Individuals wishing to raise concerns or make a complaint should contact the person who provided the service at the earliest opportunity.

Alternatively, they can contact Ambitious about Autism by emailing [feedback@AmbitiousAboutAutism.org.uk](mailto:feedback@AmbitiousAboutAutism.org.uk) or writing to the Director of External Affairs, Ambitious about Autism, Woodside Avenue, Muswell Hill, London, N10 3JA.

The Compliments and Complaints Policy sets out full details of how to complain and is published on the organisation's websites.

<b>Your name:</b>
<b>Contact details (email address, telephone number and address):</b>
<b>Please give details of your complaint, including whether you have spoken to anybody at Ambitious about Autism about it.</b>
<b>What actions do you feel might resolve the problem at this stage?</b>
<b>Are you providing any other documents? If so, please give details.</b>
<b>Signature:</b>
<b>Date:</b>
<b>Official use</b>
Date acknowledgement sent:
By who:
Unique reference number (if applicable):
Summary of action taken:

Policy Owner	Director of External Affairs	Review Date:	December 2022
Policy No.	093a	Version No.	1.0